



## ECC Online Application Requirements (IEE Checklist)

Register at <https://ecconline.emb.gov.ph/live/>

	Requirements	Remarks
System Generated requires to be filled-up and reviewed by the Proponent  <i>*Generated upon application</i>	1. Project Description	<ul style="list-style-type: none"> <li>• <i>Must have complete information about the project based on Table II</i></li> </ul>
	2. Project Components and Operation Information	<ul style="list-style-type: none"> <li>• <i>Please enumerate the project components and specify the floor area (in terms of square meters) allocated for each component.</i></li> <li>• <i>The sum of all the floor areas of the project components (including open spaces and the higher floors of multi-story buildings, if any) MUST be equal to the declared Project Size/Gross Floor Area in the Project Description (item no. 1) including open spaces such landscape area &amp; open parking spaces, etc.</i></li> <li>• <i>Aside from the floor areas, please also declare the <b>capacities</b> of the following mandatory components:</i> <ul style="list-style-type: none"> <li>○ <i>Materials Recovery Facility for solid waste (in kg, tons or cubic meters)</i></li> <li>○ <i>Wastewater Treatment Facility / Septic Tank (in cubic meters)</i></li> <li>○ <i>Rainwater Catchment/Cistern Tank (in cubic meters)</i></li> <li>○ <i>Hazardous Waste Storage Area if applicable (in kg, tons or cubic meters)</i></li> <li>○ <i>Oil-Water Separator if applicable (in kg, tons or cubic meters)</i></li> </ul> </li> </ul>
	3. Initial Environmental Examination Checklist Report	<ul style="list-style-type: none"> <li>• <i>Must be sufficiently filled out; check applicable items relevant to the project</i></li> </ul>
	4. Environmental Management Plan	<ul style="list-style-type: none"> <li>• <i>Must be sufficiently filled out; check applicable items relevant to the project</i></li> </ul>
	5. Project Environmental Monitoring & Audit Prioritization Scheme (PEMAPS)	<ul style="list-style-type: none"> <li>• <i>Please declare the estimated rates of air, liquid, and solid waste generation for the project and indicate the mitigating measures/pollution control devices for these</i></li> </ul>
	6. Sworn Statement of Accountability	<ul style="list-style-type: none"> <li>• <i>This must be signed by the proponent and notarized by a public notary</i></li> <li>• <i>Must be the updated sworn statement form based on EMB MC 2022-002</i></li> </ul>
Application requirements to be provided by the Proponent	7. Certification from LGU on the compatibility of proposed project with existing land use plan	<ul style="list-style-type: none"> <li>• <i>The proponent must provide a document issued by the LGU indicating the Land Use Classification of the lot(s) where the proposed project is located such as</i> <ul style="list-style-type: none"> <li>○ <i>Zoning Certificate</i></li> <li>○ <i>Location Clearance</i></li> <li>○ <i>SB Resolution on Land Classification</i></li> <li>○ <i>Land Use Exemption</i></li> <li>○ <i>Land Use Conversion</i></li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>• <i>If the Land Use Classification is not compatible with the proposed activities conducted in the project, an approved Certificate of Variance of land use issued by the LGU must also be provided or a Certification that the non-conforming project is allowable in the area.</i></li> </ul>
	<p>8. Geotagged photographs of project site (taken for last 30 days)</p>	<ul style="list-style-type: none"> <li>• <i>Must be taken within 30 days from the date of submission of ECC application</i></li> <li>• <i>Must have GPS and date imprinted in the photos (use a geotagging mobile app)</i></li> <li>• <i>Must submit a minimum of 4 photos showing the North, South, East, and West areas and photo must be facing inside the project site</i></li> </ul>
	<p>9. Project/Plant layout signed by registered professionals</p>	<ul style="list-style-type: none"> <li>• <i>Project Layout / Site Development Plan must contain:</i> <ul style="list-style-type: none"> <li>○ <i>Name and signature of registered professionals.</i></li> <li>○ <i>Name and signature of Proponent/authorized representative.</i></li> <li>○ <i>Project Name and Project Location.</i></li> <li>○ <i>Location and/or Vicinity Map.</i></li> <li>○ <i>Labels and locations of project components.</i></li> <li>○ <i>Tabulated Project Components List with corresponding land area allocation and capacity.</i></li> </ul> </li> </ul> <p><i>*The Project Name, Location, and Proponent Name in the SDP must be consistent with the details in the Project Description (item no. 1).</i></p> <ul style="list-style-type: none"> <li>• <i>The following environmental components must be reflected in the SDP:</i> <ul style="list-style-type: none"> <li>○ <i>Materials Recovery Facility for solid waste</i></li> <li>○ <i>Wastewater Treatment Facility / Septic Tank</i></li> <li>○ <i>Rainwater Catchment/Cistern Tank</i></li> <li>○ <i>Hazardous Waste Storage Facility (if applicable)</i></li> </ul> </li> <li>• <i>Operation &amp; Rehabilitation Plan as additional document for sand &amp; gravel extraction projects and quarry projects</i></li> </ul>
	<p>10. Proof of authority over the project site</p>	<ul style="list-style-type: none"> <li>• <i>Sample documents:</i> <ul style="list-style-type: none"> <li>○ <i>Land Title or Tax Declaration of Real Property</i></li> <li>○ <i>Notarized Deed of Absolute Sale</i></li> <li>○ <i>Notarized Deed of Donation / Assignment</i></li> <li>○ <i>Notarized Lease Contract</i></li> <li>○ <i>Notarized Memorandum of Agreement</i></li> </ul> </li> <li>• <i>The Proofs of Authority are documents signifying that the Proponent has authority to build and operate on the Lot(s) where the Project is located. These may be in the form of a Land Title or Tax Declaration (except for</i></li> </ul>

		<p>subdivision projects) in the name of the proponent if the lot is owned by the proponent.</p> <ul style="list-style-type: none"> <li>• If the Land Title is not in the name of the proponent, an additional document stating that the legitimate owner of the Lot(s) has given authority to the proponent to build and operate the project on his/her lot must be provided.</li> <li>• If the Project is located within numerous lots, each lot must have a corresponding Proof of Authority attached. In this case, it would also be helpful to provide a tabulated summary of the Lot Nos., Lot Areas, and corresponding documentary proofs of authority for each lot.</li> <li>• The declared Lot Area in the Project Description (item no. 1) must be less than or equal to the sum of the lot areas indicated in the Proof(s) of Authority provided.</li> </ul>
	11. Bank Receipt for proof of payment of application fee	<ul style="list-style-type: none"> <li>• New application – PhP 5,070</li> <li>• Amendment application – PhP 2,030</li> </ul> <p><i>*Per EMB MC 2022-002, denied applications can reuse the bank receipt within the same calendar year of payment</i></p>
	12. DENR CENRO Certification of Land Classification Status	<ul style="list-style-type: none"> <li>• Must indicate the land classification status of the area</li> <li>• Must also indicate if the area is located within or outside a Protected Area</li> <li>• Must indicate if the area is classified as Alienable &amp; Disposable, Timberland, Forestland, etc.</li> </ul>
Project-specific requirements	13. For projects located within protected areas covered by E-NIPAS	<ul style="list-style-type: none"> <li>• Protected Area Management Board Clearance</li> </ul>
	14. For Sand and Gravel River extraction Projects	<ul style="list-style-type: none"> <li>• Approved Area Status and/or Clearance from the Mines and Geosciences Bureau</li> <li>• Geological Assessment Report</li> </ul>
	15. Quarry Projects	<ul style="list-style-type: none"> <li>• Approved Area Status and/or Clearance from the Mines and Geosciences Bureau</li> </ul>
	16. Reclamation Projects	<ul style="list-style-type: none"> <li>• Notice from DENR RED that the project can proceed with the EIA Process/ECC Application</li> </ul>
	17. Mining Projects	<ul style="list-style-type: none"> <li>• Valid Mineral Agreement or Exploration Permit</li> </ul>
	18. For projects located within ancestral domain	<ul style="list-style-type: none"> <li>• Received letter filed to the National Commission on Indigenous Peoples on their intent to use the ancestral domains</li> </ul>
	19. For projects located within the DENR Tenurial instruments [Forest Land Use Agreement (FLAg), Forest Land Use Agreement for Tourism Purposes (FLAgT), Foreshore Lease Agreement (FLA), Special Use Agreement in Protected Area (SAPA)]	<ul style="list-style-type: none"> <li>• Application duly received by the DENR concerned for the tenurial instrument</li> </ul>
ECC Online Amendment Applications	20. Copy of ECC to be amended	<ul style="list-style-type: none"> <li>• Must submit complete pages of the ECC to be amended</li> <li>• If the ECC was amended multiple times, please provide all copies of the previously amended ECCs</li> </ul>
	21. Copy of latest submitted Compliance Monitoring Report	<ul style="list-style-type: none"> <li>• Must submit latest submitted copy of latest submitted Compliance Monitoring Report</li> </ul>

ECC Online Account registration requirements	22. Government ID of Proponent/President/Vice President/Director/CEO/COO	<ul style="list-style-type: none"> <li>• <i>Must be the ID of the Proponent/President/Vice President /Director/CEO/COO</i></li> </ul>
	23. Authorization Letter (if applicable)	<ul style="list-style-type: none"> <li>• <i>If the Authorized Representative is not the Proponent/President/Vice President /Director/CEO/COO</i></li> </ul>
	24. DTI Registration Certificate for sole proprietorship or Securities and Exchange Commission (SEC) registration certificate for corporation	<ul style="list-style-type: none"> <li>• <i>May include the General Information Sheet of the SEC registration Certificate</i></li> </ul>

II. Required Information:

Required Information	Remarks
Company / Proponent / Owner's Name	<ul style="list-style-type: none"> <li>• <i>Must not be the same as the Project Name</i></li> <li>• <i>Must be the Name of the Owner (if sole proprietorship)</i></li> <li>• <i>Must be the Name of the Corporation (if corporation)</i></li> </ul>
Company / Proponent / Owner's Address	<ul style="list-style-type: none"> <li>• <i>Must be the mailing address of the Proponent</i></li> </ul>
Contact Number (Mobile)	<ul style="list-style-type: none"> <li>• <i>Must be an active mobile number of the Proponent</i></li> </ul>
Contact Number (landline)	<ul style="list-style-type: none"> <li>• <i>Must be an active landline number of the Proponent</i></li> </ul>
Email	<ul style="list-style-type: none"> <li>• <i>Must be the active email address of the <b>Proponent</b></i></li> </ul>
Project Name	<ul style="list-style-type: none"> <li>• <i>Must not be the same as the Proponent Name</i></li> <li>• <i>Can be the name of the establishment</i></li> </ul>
Project Location	<ul style="list-style-type: none"> <li>• <i>Must be the exact location</i></li> <li>• <i>Street, Purok, Sitio, Barangay, City/Municipality, Province</i></li> </ul>
Total Project Land Area	<ul style="list-style-type: none"> <li>• <i>In terms of square meters</i></li> <li>• <i>Based on the area of the Land Title or Tax Declaration or leased land area.</i></li> </ul>
Geographical Coordinates of the Project Site	<ul style="list-style-type: none"> <li>• <i>Must be in WGS 84 format</i></li> <li>• <i>Can be based on the geotagged photos</i></li> <li>• <i>Can be the corner points of the property line based on the lot sketch plan</i></li> </ul>
Project Size (based on project type)	<ul style="list-style-type: none"> <li>• <i>Please refer to Annex A of EMB MC 2014-005 for the project size per project type <a href="https://r7.emb.gov.ph/wp-content/uploads/2018/09/Revised-Guidelines-for-Coverage-Screening-and-Standardized-Reqts.pdf">https://r7.emb.gov.ph/wp-content/uploads/2018/09/Revised-Guidelines-for-Coverage-Screening-and-Standardized-Reqts.pdf</a></i> <ul style="list-style-type: none"> <li>○ <i>Total/Gross Floor area for commercial buildings, condominiums, resorts, etc.</i></li> <li>○ <i>Annual production rate for manufacturing projects (metric tons per year)</i></li> <li>○ <i>Total number of heads for piggery, poultry, livestock projects</i></li> <li>○ <i>Storage capacity for storage projects (kiloliters; cubic meters, metric tons)</i></li> <li>○ <i>Total project area for land development project such as subdivisions (hectares)</i></li> <li>○ <i>Annual extraction rate for mining or quarry projects (metric tons)</i></li> <li>○ <i>Total power generating capacity for power projects (megawatts)</i></li> <li>○ <i>Total length for road or bridge projects (kilometers)</i></li> </ul> </li> </ul>
Zoning Classification of the Area	<ul style="list-style-type: none"> <li>• <i>Based on the zoning certificate issued by the LGU</i></li> </ul>
Number of employees	<ul style="list-style-type: none"> <li>• <i>Number of employees during operation</i></li> </ul>
Project Cost	<ul style="list-style-type: none"> <li>• <i>Based on overall total cost of the project</i></li> </ul>
Other project details	<ul style="list-style-type: none"> <li>• <i>Other important information to be included in the "Other Description Details" of the Project Fact Sheet</i> <ul style="list-style-type: none"> <li>○ <i>Nature of the project</i></li> <li>○ <i>Number of rooms for accommodation/resort</i></li> <li>○ <i>Number of housing units for subdivision/condominium</i></li> <li>○ <i>Products to be produced and production process for manufacturing projects</i></li> </ul> </li> </ul>