



EMB MEMORANDUM CIRCULAR
No. 2021 - **05**

SUBJECT: DOCUMENTARY REQUIREMENTS FOR MINOR AMENDMENT (NON-TECHNICAL) OF ENVIRONMENTAL COMPLIANCE CERTIFICATE (ECC) UNDER THE PHILIPPINE ENVIRONMENTAL IMPACT STATEMENT SYSTEM (PEISS)

Pursuant to the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 by promoting transparency in the transactions of the government with the public, the following documents/information are required to facilitate the processing of minor amendment of ECC:

No.	Description	Requirements for ECC Amendment
1	Change of Project Name / Trade or Business Name	<ul style="list-style-type: none">• Letter of request for change of name (including reasons for the change of name); and• Securities and Exchange Commission (SEC) Registration or Department of Trade and Industry (DTI) Certificate of Business Name Registration indicating new project/business/trade name
2	Change of Proponent/ Company Name	<ul style="list-style-type: none">• Letter of request for change of company/proponent name; and• Amended SEC Registration or DTI Registration showing the change of company name
3	Transfer/Change of Ownership	<ul style="list-style-type: none">• Letter of request for transfer/change of ownership. The original ECC holder shall request for the amendment, with concurrence/confirmation letter from the new ECC holder (Grantee);• SEC Registration of New ECC holder/ DTI Registration including its Board Resolution;• Legal proof of transfer/change of ownership (i.e., Deed of Sale, Deed of Assignment, Contract of Lease); and,• Notarized Accountability Statement of the New ECC holder (Grantee).
4	Typographical error in ECC	<ul style="list-style-type: none">• Letter of request to rectify the typographical error
5	Extension of deadlines for submission of post-ECC Requirements (i.e., submission of	<ul style="list-style-type: none">• Letter of request for extension of deadlines of submission of post ECC requirements (including reasons for the delay of submission); and• Supporting documents on the request to extend the



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	MMT MOA, Carbon Sink Program)	deadline for submission of post ECC requirements
6	Extension of ECC validity (EMB MC 2020-31)	<ul style="list-style-type: none"> • Letter of request for extension of ECC validity with a copy of approved ECC; • Justifications may include any of the following: <ul style="list-style-type: none"> i. Unforeseen financial capability of the proponent to continue the project within the original five (5)-year period; ii. Operational constraints including a dispute with the surface owner (mining projects) or issues with informal settlers and peace and order; or iii. Force majeure events (natural or human-made calamities) • Updated baseline characteristics of the environment of the project area; • Updated Environmental Management and Monitoring Plan if there is a significant change in the baseline characteristics; • Updated Sworn Statement of Accountability of the Proponent; • Updated Sworn Statement of Accountability of Preparer, if any; and • Revised Implementation Plan in Gantt Chart for non-mining projects or Development Work Program duly received by MGB for mining projects

No other documents shall be required other than those mentioned above in the processing of minor amendments of ECC. However, the EMB has the right to evaluate and review the appropriateness/acceptability of the submitted documents as well as verify its veracity. The EMB shall only receive its application for amendment upon payment of the processing fee.

This Memorandum Circular shall take effect immediately after its publication in a newspaper of general circulation and upon acknowledgment of receipt of a copy thereof by the Office of the National Administration Registrar (ONAR), UP Law Center.

Issued this 14th day of April 2021.


ENGR. WILLIAM P. CUÑADO
 Director

