



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**

**ENVIRONMENTAL MANAGEMENT BUREAU REGION VII**

Greenplains Subdivision, Banilad, Mandaue City

Tel Nos. (032) 346-9426 / 260-9777

**ECC MINOR AMENDMENT SCREENING FORM**

Type of Amendment : TRANSFER OF OWNERSHIP  
 ECC Number : \_\_\_\_\_

**I. PROJECT BACKGROUND/INFORMATION**

<b>1.1. Title &amp; Category</b>	
<b>Project Name</b>	Current: _____ Proposed: _____
<b>Project Type/Category</b>	
<b>Project Parameter</b>	
<b>Project Size</b> <i>based on Project Parameter (e.g. production rate, power generating capacity, storage capacity, extraction rate, stocking population for livestock, etc.)</i>	Current: _____ Proposed: _____
<b>Total Project Area (sq.m.)</b> <i>based on Total Gross Floor Area</i>	Current: _____ Proposed: _____
<b>Total Project Lot Area (sq.m.)</b> <i>based on Proof of Ownership</i>	Current: _____ Proposed: _____
<b>1.2. Project Location</b>	
<b>Geographic Coordinates</b>	
<b>Barangay/Sitio/Street</b>	
<b>City/Municipality</b>	
<b>Province</b>	
<b>1.3. Proponent</b>	
<b>Name</b>	Current: _____ Proposed: _____
<b>Address</b>	
<b>Contact No.</b>	
<b>1.4. Authorized Representative</b>	
<b>Contact Person &amp; Designation</b>	
<b>Contact No.</b>	
<b>Email Address</b>	

**II. EVALUATION OF SUBMITTED DOCUMENTS (to be filled out by DENR-EMB personnel)**

Attachment	Compliance (✓ or x)	Remarks
<b>1. Letter Request</b> <i>Letter of request for transfer/change of ownership; The original ECC holder shall request for the amendment, with concurrence/confirmation letter from the new ECC holder (Grantee);</i>		
<b>2. SEC Registration of new ECC holder/ DTI Registration including its Board Resolution</b>		
<b>3. Legal proof of transfer/change of ownership (i.e. Deed of Sale, Deed of Assignment, Contract of Lease, etc.)</b>		
<b>4. Signed and Notarized Sworn Statement of Accountability of Proponent</b>		
<b>5. Copy of the approved ECC to be amended</b>		
<b>6. Electronic Copy</b> <i>Softcopy of all files submitted via email/CD/USB</i>		